

REFUND FORM



INSTRUCTIONS

- Refund checks must be submitted with this form. Please electronically submit this form to foundation@aana.com, as well as mail a printed copy of the form with the physical check.
- Include the awardee's AANA Foundation grant number on the check.
- Refund checks must **be made payable to AANA Foundation** and mailed to:

Nat Carmichael
10275 W Higgins Road, Suite 500
Rosemont, IL 60018

Date of Refund: Click or tap to enter a date.

Principal Investigator (PI) Name: Click or tap here to enter text.

PI Email: Click or tap here to enter text.

Organizational Representative (OR) Name: Click or tap here to enter text.

OR Email: Click or tap here to enter text.

Date of Award: Click or tap to enter a date.

Project End Date: Click or tap to enter a date.

Project Title: Click or tap here to enter text.

Organization: Click or tap here to enter text.

AANAF Grant Number: Click or tap here to enter text.

Total Budget Approved: \$ 0.00

Total Amount Previously Invoiced: \$ 0.00

Amount of Funds Remaining: \$ 0.00

Amount Refunded: \$ 0.00

**RATIONAL FOR
REFUND**

Provide a rationale for providing a refund to AANA Foundation. For example, specify if costs for personnel, equipment, or services were less than anticipated, or if project activities could not be completed as expected in the budget period.

ATTESTATION

I will do the following:

1. Submit a final **Budget Form** illustrating costs expended and refund due to AANA Foundation.
2. Submit a **Final Progress Report with Abstract and Relevance Statement and Final Expenditure Report** to AANA Foundation within ninety (90) days of the end of the grant's final budget year/project period.

Click or tap here to enter text.

Funding Recipient Signature

Click or tap to enter a date.

Date

(Office.Use.Only)

Account Number:

Executive Approval: