

## **Chief Certified Registered Nurse Anesthetist Position Description**

*Sample*

### **Title**

Chief Certified Registered Nurse Anesthetist (CRNA)

### **Supervised by**

Chair / Director of Anesthesia

### **Description**

A qualified CRNA responsible for the management of nurse anesthesia services in collaboration with departments of anesthesia, surgery, and nursing administration. Develops and interprets organizational policies for budgets and personnel; assumes responsibility for safe and proper operation and quality control of equipment, techniques, and procedures; and analyzes and evaluates activities to assure established quality patient care.

May provide clinical services as a CRNA and administer anesthesia and pain care services, provide therapeutic and diagnostic procedures, and share on-call responsibilities with anesthesia staff.

### **Qualifications**

- Holds current active state licensure as a registered nurse in the state of \_\_\_\_\_, and complies with any applicable state statutory and regulatory requirements concerning advanced practice registered nursing.
- Graduate of a nurse anesthesia educational program accredited by the Council on Accreditation of Nurse Anesthesia Educational Programs or its predecessor.
- Currently certified or recertified by the National Board of Certification and Recertification for Nurse Anesthetists.
- Insurable by an appropriate medical malpractice insurer for the limits required by this institution or state.
- Demonstrates current competency in the management and clinical responsibilities specified below.
- Minimum of \_\_\_\_\_ years' experience as a CRNA.

### **Managerial**

- Manages daily operations of the anesthesia department.
- Develops capital and operational budget for approval by department director.
- Documents need for changes in staffing/budget and makes recommendations.
- Coordinates purchasing of supplies and equipment and maximizes efficient utilization.
- Contributes to planning goals and objectives for the department and assists chair/director in coordinating activities and programs.
- Interviews, selects, and hires qualified personnel. Counsels and evaluates personnel and terminates when necessary. Implements personnel policies.

- Responsible for work schedules and assignments, on-call arrangements, and emergency changes in collaboration with anesthesia staff.
- Develops productivity goals and measurements.
- Develops and maintains quality improvement programs for the anesthesia department in collaboration with hospital programs.
- Maintains compliance with regulatory and accreditation agency requirements.
- Plans and coordinates education of students and facility in-service educational activities.
- Represents nurse anesthesia at hospital conferences and committee functions and serves as an interdepartmental liaison.
- Follows hospital policy on security of controlled substances.
- Performs all aspects of clinical anesthesia administration as scheduled.
- Clinical or administrative oversight of other departments (e.g., respiratory therapy, PACU).

### **Clinical**

- Provides clinical anesthesia care, as necessary, in accordance with CRNA job description and/or CRNA clinical privileges.

### **Patient Safety**

Supports patient safety when performing his or her job functions and through participation in facility, department or unit patient safety initiatives.

- Takes action to correct observed risks to patient safety.
- Reports adverse events and near misses to appropriate management authority.
- Identifies possible risks in processes, procedures, devices and communicates the same to those in charge.

### **Professional Development**

- Participates in required educational programs.
- Participates in monthly departmental meetings.
- Seeks ongoing professional management educational growth.
- Maintains current licensure requirements for CRNA practice.

### **Knowledge, Skills, Abilities**

- Highly effective verbal and written communication skills are required to interact with patients, families, departmental units, medical and nursing staff or all essential matters.
- Demonstrated effective interpersonal skills.
- Demonstrated ability to promote professionalism thorough involvement in professional organizations, teaching, research, publishing, and/or certification in an area of specialty.
- Ability to perform clinically as a nurse anesthetist in the facility setting on a regular basis.
- Ability to operate, use, and interpret data from a wide variety of equipment to perform anesthesia care as well as necessary perioperative or operating room care to support the safety and wellbeing of the patient while they are under the direct care of the CRNA.
- Effective verbal and written communication skills are required to effectively collaborate with various clinical staff and other disciplines.
- Ability to demonstrate knowledge and skills necessary to provide care appropriate to the patient population(s) served.

- Ability to demonstrate knowledge of the principles of growth and development over the life span and ability to assess data reflective of the patient's requirements relative to his or her population-specific and age specific needs.

I attest that I am physically and mentally capable of providing the services indicated in this position description. Procedures describing the process for assignment, suspension or revocation of these clinical responsibilities have been given to me. I have received a copy of this position description, the anesthesia department's guidelines, policies, and procedures, and applicable **[facility/health system]** medical staff bylaws, rules and regulations, and policies and procedures.

Signature: \_\_\_\_\_ Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

#### DISCLAIMER

This sample position description is designed to be used as a guide. Each individual facility is responsible for and determines the level of detail and applicability. Identify any gaps between this sample position description and your practice and carefully consider any unintended consequences. This information is provided as a service to our members and does not constitute legal advice. Federal, state, and local law and regulations should be consulted. Each individual utilizing this resource should consult with legal counsel in his or her state (or the state in which you intend to practice) to be properly advised on any laws or regulations governing his or her business practices.

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