



American Association of  
NURSE ANESTHESIOLOGY

## **Anesthesia Department Rules and Regulations**

### *Considerations Checklist*

In conjunction with the Medical Staff Bylaws and other supporting policies and procedures, the Department of Anesthesia Rules and Regulations provide the framework specific to the organization and function of the Anesthesia Department. The Department Rules and Regulations provide detail necessary to comply with fundamental requirements of the Medical Staff Bylaws. The following checklist offers general considerations for development of the Anesthesia Department Rules and Regulations.

CRNA practice is governed by federal, state, and local law and regulations, accreditation standards, and facility bylaws, rules and regulations, policies, and procedures. CRNAs should review and understand the content of a facility's Anesthesia Department Rules and Regulations, as listed in the checklist below, as this information directly influences their practice. Additionally, CRNAs should identify opportunities to propose language that is reflective of best CRNA practice.

See the Anesthesia Department Rules and Regulations Framework for template language.

### **Anesthesia Department Rules and Regulations Sections**

- ☐ **Name**
- ☐ **Purpose**
  - Mission statement
- ☐ **Membership**
  - Qualifications for membership
    - Are the requirements for CRNA membership accurate and current for state authorization to practice, nurse anesthesia education program, certification, recertification?
  - Obligations
    - Understand the obligations of Anesthesia Department staff membership
    - Code of ethics
    - Code of conduct
  - Membership appointment procedure
  - Membership reappointment procedure
  - Clinical privileges process
    - Granting clinical privileges
      - This section may contain proctoring requirements.
      - This section may contain specific criteria for delineation of privileges. CRNAs should review this portion for scope of practice issues and identify areas where scope may be restricted.

If the anesthesia care delivery model is included, review

applicable federal, state, and local law and regulations that may require direction, supervision, collaboration, consultation, cooperation, or other interprofessional involvement in CRNA practice. It is important that the language accurately reflect applicable law and is not more restrictive than legal requirements.

*Sample language for CRNA practice in an opt-out state*  
Anesthesia, sedation, and pain management services are provided by the CRNA, working collaboratively with the interprofessional team.

- Additional references:
  - [AANA Statement on Most Cost-Effective and Safe Anesthesia Practice Models](#)
  - [Centers for Medicare and Medicaid Services \(CMS\) Hospital CoPs and Interpretive Guidelines](#)
    - See: §482.52(a) Standard: Organization and Staffing
- Granting additional privileges

#### □ **Department Committees**

- Understand the purpose of the committees and their impact on anesthesia practice, policies, procedures, department operations, etc.
- The CRNA is able to serve on the committees and in an officer role.
- Committees (e.g., Anesthesia Administrative Committee, Anesthesia Quality Improvement Committee, Ad Hoc Committees)
  - Members
  - Purpose
  - Presiding officers
  - Duties and authority
  - Quorum
  - Frequency of meetings
- Officers/Executive Committee (e.g., Chair, Vice Chair, Secretary)
  - Qualification of officers
  - Election process
  - Terms
  - Duties of officers detailed by officer type
    - Additional references
      - [Critical Access Hospital Anesthesia Department Director \(CRNA\) Position Description](#)
      - [CMS Hospital CoPs and Interpretive Guidelines](#)
        - See: §482.52 Condition of Participation: Anesthesia Services
  - Removal of department officers

#### □ **Department Meetings**



- Presiding officer
- Frequency of meetings
- Order of business
- Voting
- Quorum

- ☐ **Appeal of Decision Made by Chair**
- ☐ **Rules of Order (Parliamentary Procedure)**
- ☐ **Amendments to Anesthesia Department Rules and Regulations**
- ☐ **Compliance with Medical Staff Bylaws and Rules and Regulation**

#### **DISCLAIMER**

This template is designed to be used as a guide for policy development. Each individual facility is responsible for and determines the level of detail and applicability. Identify any gaps between this template policy and your practice and carefully consider any unintended consequences. This information is provided as a service to our members and does not constitute legal advice. Federal, state, and local law and regulations should be consulted. Each individual utilizing this resource should consult with legal counsel in his or her state (or the State in which you intend to practice) to be properly advised on any laws or regulations governing his or her business practices.

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