



Policy on Document Endorsement

AANA Endorsement of External Organization Documents

1. The AANA Board of Directors may endorse a document developed by an external organization if the AANA has participated in the development of the document.
2. If an external organization requests the AANA Board of Directors endorse a document, but there was no AANA involvement in development of the document, the Board of Directors may consider endorsement if any one of the following criteria are met:
 - a. the document has direct implications for the nurse anesthesia profession;
 - b. the AANA has an existing document consistent with the requesting organization's document; or,
 - c. the AANA believes that the document has benefit for the patient, profession of nursing or healthcare in general.
3. The AANA Practice Committee and/or other appropriate committee, as requested by the President, will review all external requests for document endorsement. Any external organization seeking AANA endorsement will, whenever practical, be asked to submit:
 - a. the name and contact information of the organization's staff member(s), healthcare professional(s), or committee members who contributed to the development of the document;
 - b. the methodology used to develop the document.
4. Based on review of the above criteria, the Practice Committee and/or other appropriate committees will develop a recommendation for consideration and action by the Board of Directors.
5. If there is an affirmative endorsement decision, the AANA will send an endorsement letter to the external organization and communicate the endorsed document to AANA members through communication channels (e.g., website, social media, electronic or print newsletters).

Request for Comment and/or Endorsement of AANA Documents by External Organization

When an AANA document references other healthcare professionals and/or influences collaborative healthcare practice, external organization review and comment and/or endorsement may be sought to provide perspective and expertise to improve the quality and value of the resource. Member and public open comment periods are held for various documents prior to Board approval. The open comment process is outside of the scope of this policy.

Request for External Comment

1. The AANA may request comment from related external organizations prior to Practice Committee recommendation to the Board of Directors to adopt a document.

Request for External Endorsement

1. Following Board of Directors adoption of an AANA document, the Practice Committee may recommend or the Board of Directors may seek endorsement from external organizations.
2. Board-adopted AANA documents available for endorsement will not be edited or modified.
3. Upon receipt of an external organization endorsement, the AANA will note the external organization(s) on the document (e.g., list organization(s) name and/or logo on the document), post the document to the AANA website, and communicate the endorsement to AANA members through communication channels.

Adopted: February 20, 1997

Revised: August 3, 2012

April 2013

July 15, 2017