PRACTICE COMMITTEE – Position Description

Note: Members of this committee submit interest to serve to be APPOINTED by the President Elect and approved by the AANA Board of Directors for the next fiscal year.

AANA Vision: AANA is the transformative leader driving innovation and patient-centered excellence in anesthesia and healthcare.

AANA Mission: The AANA advances patient safety and our profession through excellence in practice and service to members.

AANA Core Values: Quality, Professionalism, Service, Collaboration, Diversity & Inclusion

AANA Motto: Safe and effective anesthesia CARE for every patient.

AANA Bylaw Language:

Article VII, Section 5, G: Practice Committee

“The members of the Practice Committee shall be representative of current CRNA practice settings. The Committee shall review the practice of nurse anesthesia and the implications concerning work environment, practice management, and patient safety and shall formulate recommendations for consideration by the Board of Directors.”

Term of Office: Begins at the conclusion of the Nurse Anesthesia Annual Congress education program through the following Nurse Anesthesia Annual Congress.

Committee Membership:

- 5 CRNAs with representative clinical practice experience (e.g., general, OB, rural, ASC, military, NORA, faculty)
- 2 CRNAs with practice management experience (e.g., Chief CRNAs, business owner, practice administrator)
- 1 SRNA

Membership Criteria:

CRNA:

1. Active certified or recertified AANA member;
2. Knowledge of Microsoft Office tools (e.g., Word and Excel) required;
3. Internet access required;
4. A personal laptop preferred;
5. A basic understanding of the translation of literature to reassess, revise and develop documents and resources necessary for evidence-based practice;
6. Experience in facility or anesthesia department leadership, development of policy and procedure, and continuous readiness for facility accreditation (e.g., The Joint Commission, DNV, AAAHC, AAAASF) desired.

Student Registered Nurse Anesthetist:

1. Associate member of the AANA;
2. Will be attending a nurse anesthesia educational program for at least nine months during his/her year of service on the committee;
3. Submits a letter from the student’s nurse anesthesia educational program director indicating that the student applicant is able to fulfill all committee responsibilities in addition to their clinical and didactic requirements.
Committee Meetings/Expected Time Commitment:
All committee members are expected to attend and contribute to discussion and decisions during meetings and calls as well as through email. Committee members can expect to:

- Attend the Joint Committee Conference face-to-face meeting, lasting one to one and a half days
- Participate on a committee orientation conference call
- Participate on monthly conference calls, lasting approximately one hour
- Engage in ongoing communication through email
- Review and provide consultation on practice management and practice-related documents

Note: The student registered nurse anesthetist is expected to review background information to prepare for meeting participation and to contribute to other committee work as their academic responsibilities permit.

Committee Responsibilities:

- Review and revise practice management and practice-related documents and resources using the AANA evidence based process
- Conduct an enviroscan of your nurse anesthesia practice and the literature to identify emerging trends that may impact nurse anesthesia practice now and in the future
- Develop recommendations for new resources
- Review and develop recommendation on endorsement of external organizations’ documents
- Collaborate with and provide consultation for other AANA committees or staff regarding nurse anesthesia practice
- Other activities as requested by the AANA President

Note: The student member of the committee may participate fully in all committee discussions, but does not have voting privileges.

Duties of the Committee Chair:
The Practice Committee Chair is chosen by the president-elect prior to the beginning of the committee term. The duties of the committee chair include:

- Collaborate with AANA staff to prepare the meeting agenda
- Conduct the committee meetings
- Prepare an annual report of committee-related activities
- Make committee member assignments
- Mentor committee members for committee leadership continuity and completion of committee charges
- Participate in other activities related to Practice Committee functions or recommendations (e.g., attend AANA board meetings if requested by the President, represent the committee on the President’s quarterly committee call)

Expense Reimbursement: Expenses associated with Practice Committee-related activities are reimbursed in accordance with the AANA Business Travel and Reimbursement Policy.

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