AANA JOURNAL EDITORIAL COMMITTEE – Position Description

(Note: Members on this committee are APPOINTED by the President Elect and approved by the AANA Board of Directors during the upcoming fiscal year)

AANA Vision: AANA will be a preeminent professional association for healthcare and patient safety.
AANA Mission: AANA advances patient safety, practice excellence, and its members’ profession.
AANA Core Values: Quality, Professionalism, Compassion, Collaboration, Wellness and Diversity
AANA Motto: Safe and effective anesthesia CARE for every patient.

Committee’s purpose: The AANA Journal Editorial Committee is responsible for reviewing, suggesting revisions to, and accepting or rejecting papers submitted for possible publication in the AANA Journal.

Term of Office: Begins at the conclusion of the AANA Annual Congress through the following Annual Congress.

Membership Criteria:
Active member of AANA; possess doctoral degree; experienced in the realm of biomedical publication; previous publication in the AANA Journal; ability to mentor aspiring authors and junior reviewers at the highest level; conversance with ongoing issues in the realm of biomedical publication; in-depth familiarity with, or willingness to become proficient at, Editorial Manager, the AANA Journal’s online manuscript submission and review system.

Committee Meetings/ Expected Time Commitment:
Serve as presenter during AANA Journal Writing Workshop when scheduled at AANA Annual Congress; ability to coordinate with other committee members; participate on two to three conference calls; help mentor junior reviewers and authors submitting papers (time devoted to these activities will vary but can be considerable).

Committee Responsibilities:
Serve as presenter during AANA Journal Writing Workshop when scheduled at AANA Annual Meeting; ability to coordinate with other committee members; participate on two to three conference calls; participate as a reviewing judge in the annual AANA Student Writing Contest; help mentor junior reviewers and authors submitting papers; serve as an active reviewer of manuscripts. Ideally, Editorial Committee members should contribute directly to the submission of one paper annually to the AANA Journal.

Expense Reimbursement: Expenses related to AANA Journal Editorial Committee’s travel and meetings are reimbursed in accordance with the AANA Business Travel and Reimbursement Policy.

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